This handout was produced as part of ACRP Project 02-101, “Environmental Stewardship and Compliance Training for Airport Employees.” The full publication for this project can be accessed at crp.trb.org/acrpwebresource21.

The ACRP is sponsored by the Federal Aviation Administration. ACRP is administered by the Transportation Research Board, part of the National Academies of Sciences, Engineering, and Medicine.

Any opinions expressed or implied in resulting research products are those of the individuals and organizations who performed the research and are not necessarily those of TRB; the National Academies of Sciences, Engineering, and Medicine; or ACRP sponsors.

**Wildlife Habitat Management and Control**

**Facilitator’s Guide**

**for**

**In-Person Training Class**

**Advance Preparation:**

* In advance of the class, verify if any students need any special accommodations, especially if any are vision or hearing impaired, and arrange for accommodations
* Ensure classroom is accessible
* Generate class sign-in sheet for attendance purposes
* There is a GA airport version of the slide deck and a Part 139 airport version of the slide deck. For a GA airport, use the Wildlife Habitat Management and Control slide deck for General Aviation, which does not include Part 139 content.
* Review materials, identify specific items that are unique to your airport, and be prepared to discuss these items
	+ Customize Slide No. 22 (GA) or No. 26 (Part 139) to localize the Wildlife Habitat Management and Control content to your airport – add additional slides and content as needed for your airport program
	+ Provide specific references to your airport’s policies and procedures
	+ Provide contact information for students to follow up as needed
* For additional resources, see:
	+ [FAA’s Wildlife Management](https://www.faa.gov/airports/airport_safety/wildlife/management)
	+ [FAA’s *AC 150/5200-33C: Hazardous Wildlife Attractants on or near Airports*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.information/documentID/1037215)
	+ [FAA’s *AC 150/5200-38: Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.current/documentNumber/150_5200-38)
	+ [FAA’s *Wildlife Strikes to Civil Aircraft in the United States, 1990–202*](https://www.faa.gov/sites/faa.gov/files/Wildlife-Strike-Report-1990-2022.pdf)2
* A quiz is included in the module to be given at the end of the training session – determine if students will take the quiz online or if you need to provide hard copies and collect them at the end of the session
* Conduct a test run of room technology in advance of the training session

**Training Session:**

* Welcome students and make introductions
* Provide your contact information should anyone have follow-up questions or need further guidance
* Ensure students have completed the sign-in sheet
* Distribute copies of the presentation to students before the training session begins
* Review course goal:
	+ *The goal of this course is to familiarize each student with basic information regarding habitat management and wildlife control and the regulations that may apply to their airport*
	+ *The training is for general airport staff and airport operations staff*
* Recommendations for making the course engaging and interactive:
	+ Ask open-ended questions at the end of key slides to ensure understanding of materials
	+ Call out the slide quick tip and enhance with your airport-specific discussion points and examples
	+ Offer things to think about that relate to your specific airport roles
	+ Identify your airport’s policies and procedures
	+ Depending on the number of attendees, consider breaking into small groups to answer a series of specific airport-related questions and having each group report back to the larger group
* Provide additional resources for students:
	+ [FAA’s Wildlife Management](https://www.faa.gov/airports/airport_safety/wildlife/management)
	+ [FAA’s *AC 150/5200-33C: Hazardous Wildlife Attractants on or near Airports*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.information/documentID/1037215)
	+ [FAA’s *AC 150/5200-38: Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.current/documentNumber/150_5200-38)
	+ [FAA’s *Wildlife Strikes to Civil Aircraft in the United States, 1990–202*](https://www.faa.gov/sites/faa.gov/files/Wildlife-Strike-Report-1990-2022.pdf)2
* Make sure there is time left for students to ask any remaining questions

**Post-Training Session:**

* Hand out the quiz to be completed by students, if not using the online version
* Submit any required training verification for attendees that is required by your airport

**Wildlife Habitat Management and Control**

**Facilitator’s Guide**

**for**

 **Online Training Class**

**Advance Preparation:**

* In advance of the class, verify if any students need any special accommodations, especially if any are vision or hearing impaired, and arrange for any accommodations
* There is a GA airport version of the slide deck and a Part 139 airport version of the slide deck. For a GA airport, use the Wildlife Habitat Management and Control slide deck for General Aviation, which does not include Part 139 content.
* Review materials, and identify specific items that are unique to your airport
	+ Customize Slide No. 22 (GA) or No. 26 (Part 139) to localize the Wildlife Habitat Management and Control content to your airport – add additional slides and content as needed for your airport program
	+ Provide specific references to your airport’s policies and procedures
	+ Include contact information for students to follow up as needed
* For additional resources, see:
	+ [FAA’s Wildlife Management](https://www.faa.gov/airports/airport_safety/wildlife/management)
	+ [FAA’s *AC 150/5200-33C: Hazardous Wildlife Attractants on or near Airports*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.information/documentID/1037215)
	+ [FAA’s *AC 150/5200-38: Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans*](https://www.faa.gov/airports/resources/advisory_circulars/index.cfm/go/document.current/documentNumber/150_5200-38)
	+ [FAA’s](https://www.faa.gov/sites/faa.gov/files/Wildlife-Strike-Report-1990-2022.pdf) *[Wildlife Strikes to Civil Aircraft in the United States, 1990–2022](https://www.faa.gov/sites/faa.gov/files/Wildlife-Strike-Report-1990-2022.pdf)*

**Post-Training Session:**

* Verify attendance and/or successful completion records are entered into airport training program records