**Checklist Purpose/Use:**

This checklist aligns with the Contractor Training Guide (CTG). The checklist should be utilized by airport sponsors to identify the training modules within the CTG that contractor personnel need to complete and to identify any regulatory training contractor personnel must complete. Airport sponsors are encouraged to review this checklist prior to utilizing it and customize it based on the unique needs of their airport and the specific construction project to be completed. Airport sponsors and consulting engineers/designers should make sure that any trainings that contractors will be required to attend are properly incorporated into the project bid documents.

Airport Project Manager (Name/Title):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| Contractor Training Items | Training Needed? | Remarks |
| --- | --- | --- |
|  | Yes | No | N/A |  |
| **Contractor Training Modules from the CTG** |  |  |  |  |
| 5.0 - SPCD Development |[ ] [ ] [ ]   |
| 7.0 - Airfield Familiarization and Operational Patterns |[ ] [ ] [ ]   |
| 8.0 - Protected Airport Surfaces |[ ] [ ] [ ]   |
| 9.0 - Airfield Marking, Signage, and Lighting |[ ] [ ] [ ]   |
| 10.0 - Operating a Vehicle on the Airfield |[ ] [ ] [ ]   |
| 11.0 - Security |[ ] [ ] [ ]   |
| 12.0 - Wildlife Management |[ ] [ ] [ ]   |
| 13.0 - Foreign Object Debris (FOD) Prevention |[ ] [ ] [ ]   |
| 14.0 - NAVAID Protection |[ ] [ ] [ ]   |
| 15.0 - Radio Phraseology and Procedures |[ ] [ ] [ ]   |
| 16.0 - Flagger |[ ] [ ] [ ]   |
| **Regulatory Trainings Required** |  |  |  |  |
| Security Badge Training |[ ] [ ] [ ]   |
| Airfield Driver’s Training |[ ] [ ] [ ]    |
| [*Insert other regulatory trainings required]* |[ ] [ ] [ ]   |
| **Other Trainings** |  |  |  |  |
| [*Insert other trainings required]* |[ ] [ ] [ ]   |